

*****DRAFT*****

Worthen Library

Monthly Meeting – Board of Trustees

Tuesday, October 11, 2022

Attending:

Board members: Ken Kowalewitz, Natalie Kendrach, Luke Tremble, Liz Wirsing

Library Director: Keagan Calkins

Members of the public: none

Call to order @ 6:04 PM

Preliminary Business

- **Review payment orders for approval:** Summary of Bills circulated to the board for review.
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda.
- **Public Comment:** None
- **Review and accept the minutes from the previous monthly meeting:** The minutes from the September 13, 2022, meeting were brought for approval. LW motioned that the minutes be accepted. NK seconded the motion. Approved unanimously.

Library Director's Report: Report submitted by Keagan Calkins (KC), reviewed by Board (see full report on the website).

- 941 items were deleted from the catalog because they are not actually owned by the library. These were all in juvenile fiction.
- Paperwork for the 2022 Summer Reading Grant is completed. \$300 funding was spent on 3D pens for the Library. These will be available for use in the Library.
- Fairy Tale Festival was a success with 850 attendees. Keagan's kids were knighted by the state librarian.
- South Hero Historical Society will present programs. Kinney will be here on Wednesday, October 26th at 7 p.m. to talk about Kinney Farm.
- Cooking the Books is back. We'll select a cookbook once a month and getting together for a potluck style dinner using recipes from one book.
- Tree will be teaching yoga in the Community Room every Monday.
- Friends of the Library will begin soliciting baskets for the basket raffle later this month. Mark your calendars for the gala on Thursday, December 8.
- The Passion Project committee will be meeting later this month to discuss Passion Projects for 2023. Our goal as a group is to reach more young Islanders north of South Hero.

Library statistics are strong. E-books and audio books has had a large jump in particular as has the Kanopy movie visits, though play time and minutes were down. Other statistics are slightly above of last year.

Old & Ongoing Business

Tent down date: Tent will be taken down on October 22. Trustees will transport of the tent to storage.

Development Committee Report: The Fall appeal is in process with the mail house.

Gifts contributed year to date total \$56,924.49

The Fall mailing is in the works and is slated to go in the mail approximately mid-October. Trustees and Foundation Board members are asked to help personalize some of the letters. The letters will all be accompanied by a rack card sized piece that has statistics about library usage on one side and a selection of testimonial quotes and photos on the reverse.

Strategic Plan Finalize:

The plan has been edited to fit on one page. A motion was made by KB to adopt the Strategic Plan. Seconded by LW. Passed unanimously. The Plan will be revisited twice a year and posted in the Library for the public.

2023-24 budget: The proposed 2023/24 budget was presented. This budget will be presented to the Select Board along with the request for Town support. The budget includes an increase from taxes. This covers a modest increase for staff as well as increased staff hours. KK proposed a motion to approve the 2023/24 budget in the amount of \$159,200, of which \$119,200 will be raised by taxes. Motion was made by KB to be approved by the Trustees. Seconded by NK. Passed unanimously.

Next meeting will be **Tuesday, November 8, 2022**

Meeting adjourned at 7:14 pm.