

*****DRAFT*****

Worthen Library

Monthly Meeting – Board of Trustees

Tuesday, April 12, 2022

Meeting held in person

Attending:

Board members: Ken Kowalewitz, Natalie Kendrach, Kristen Bartle, Liz Wirsing, Luke Tremble

Library Director: Keagan Calkins

Members of the public: none

Call to order @ 6:08 PM

Preliminary Business

- **Review payment orders for approval:** Summary of Bills circulated to the board for review.
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda. None.
- **Public Comment:** None
- **Review and accept the minutes from the previous monthly meeting:** The minutes from the March 8, 2022, meeting were brought for approval. KB motioned that the minutes be accepted. NK seconded the motion. Approved unanimously.

Library Director's Report: Report submitted by Keagan Calkins (KC), reviewed by Board (see full report attached).

- Library will purchase any 22/23 Vermont book award (Red Clover etc.) titles not already owned.
- Crowdsourced Cinema VT is a new program from LCATV where groups film a scene that becomes part of a larger movie. The final product can be shown at the Library under the tent for one of the movie nights.
- The list of kids programming and the proposed list of the new Summer Speaker Series for adults were distributed.
- Friends of the Library are discussing a t-shirt and tote design as well as a new baby welcome event. Book sale will be just after July 4th.
- Winter Wednesdays are done. Last event was in person with 32 people attending.
- Tent needs to be put up by early May for a May 11th event.

Statistics strong across most categories with some slightly lower than 2021, most likely due to easing of pandemic restrictions. See Library Director's Report posted online.

Old & Ongoing Business

Development Committee Report: A brochure mailing is underway with a "Let it Grow" theme. This will be finalized and sent to the printer so that pre-stuffed brochures are back for personalization sometime the first week of May.

So far this year, we've raised over \$20,000. The total is \$10,000 above the same time last year because of two \$5,000 gifts, one unrestricted and one restricted to the summer speaker series. The second donor hopes this will be enough funding to cover two years to give this program time to grow in popularity.

The Summer Speaker series will feature several well-known presenters as well as two Vermont authors. Topics covered will range from fishing to geology to birds to gardening and art. Idea is "something for everyone." Special thanks to the steering committee for putting together these programs.

A grant has been submitted for Maker Space/STEAM program equipment funding.

Requests for funding solar panels for the library will be submitted for both Senator Sanders and Representative Welch's congressional allocations. These are due within a week.

The Foundation Board met earlier April 12.

Strategic Plan Update: Goal is to complete the plan by June so that it can be sent to the Town for inclusion in the Town Plan. Public input will be gathered through a survey. Discussion about what questions to include. Suggestion made to get a few small gift cards donated to encourage kids and adults to complete the survey.

High School Bus: KK reached out to Kathy Larock at South Burlington High School to explore Community Lane as a bus stop in the morning and afternoon. Have not heard back from her. KK also reached out to Jamie Smith at Essex High School who promised to talk to the bus company and other stakeholders and report back to him.

New Business:

Quarterly Budget Review: Capital Improvement account includes funds to install automatic door opener since the contractor is backlogged. Since there will be a delay in receiving funding from the Town, the Library may need to get funding from the Foundation or request an early partial payment from the Town. The Foundation has budgeted up to \$40,000 of gap funding and this is preferred rather than an advance from the Town as a Town advance will reduce the dollars available later in the year.

LW has been working with the Town Treasurer to get Town and Library accounts in QuickBooks and the accounts reconciled.

Spending was on target for the first quarter.

Meeting is adjourned at 7:17 pm.

Next meeting: Tuesday, May 10, 2022 @ 6:00 pm, in person.