

\*\*\*\*\*DRAFT\*\*\*\*\*

## **Worthen Library**

Monthly Meeting – Board of Trustees

Tuesday, December 14, 2021

Meeting held in person

### **Attending:**

Board members: Ken Kowalewitz, Natalie Kendrach, Luke Tremble, Kristen Bartle, Liz Wirsing

Library Director: Keagan Calkins

Members of the public: none

Call to order @ 6:02 PM

### **Preliminary Business**

- **Review payment orders for approval:** Summary of Bills circulated to the board for review.
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda. There are none.
- **Public Comment:** None
- **Review and accept the minutes from the previous monthly meeting:** The minutes from the November 9, 2021 meeting were brought for approval. NK motioned that the minutes be accepted. KB seconded the motion. Approved unanimously.

**Special Note:** Ken mentioned that today is the 9<sup>th</sup> anniversary of Sandy Hook shootings. This event accelerated the need to move the South Hero Community Library out of the Folsom building, which resulted in the Worthen Library several years later.

**Library Director's Report:** Report submitted by Keagan Calkins (KC), reviewed by Board (see full report attached).

- Friends Basket Raffle made \$1,949 and the party was fun.
- Vermont Correctional Institute, where most of the shelving came from, is closed due to COVID. They can take our order for shelves from our ARPA funds, but they are behind.
- Thank you to Gretchen Patterson, Marty Kiser, Mary Andrews, and Linda Wickenden for making the graham cracker houses for the event on Saturday.
- Worthen Passion Project had its second meeting today. We discussed how to advertise for the Passion Project (formerly known as the scholarship) and how best to showcase entries. It will include up to three \$500 awards for students 7<sup>th</sup> through 12<sup>th</sup> grade based on the project they present.
- Guy and Eileen from SHLT and Keagan have been busy planning for 3<sup>rd</sup> annual Winter Wednesday Speaker Series.

Statistics strong across most categories. Kanopy use is increasing and this month marks one year of usage. See Library Director's Report posted online.

### **Old & Ongoing Business**

Development Committee Report: Gifts from Fall mailing have been fairly steady but still behind last year's total. Overall, giving is lagging almost \$10,000 over 2020 but there are still two weeks left in 2021. Group still meets every two weeks.

The Foundation has a goal to get to \$2 million in a reserve fund to generate income for Library operations.

Bylaws Review: The policy guiding Trustee term limits was discussed. Currently bylaws say a Trustee cannot serve more than a total of 6 total years without taking a year off. This equals six one year term, three two year terms, or two three year terms. Question raised as to what the value of term limits is. Points raised: limits are good if people want to take a break, but bad if there are good people who would prefer to continue; they also provide new blood. One suggestion is to have a way to extend terms on a case by case basis. Another is to have a caveat or way to override the term limits. One suggestion made to get rid of term limits. Research will be done on whether or not other Town Committees or Select Board have term limits.

Tent Lending Policy: Tent is now in storage. One vision is: the tent goes up, say Memorial Day, and stays up throughout the summer and limit other usage to Community Lane members if they have an event outside of Library usage. There could be some income but not worth the risk of moving the tent and/or damaging it. It could be used in place at the Library though. There is already a policy about use of the Community Room outside of Library hours or when the event does not interfere with other Library programming. This could be used as a model for tent usage policy.

### **New Business**

Trustee Elections: Kristen, Liz and Luke's terms are up for election at Town Meeting. They will pick up petitions and proceed with getting on the ballot.

Questions raised: Will need to check on whether Executive Session is being used correctly.

Meeting is adjourned at 7:01 pm.

**Next meeting: Tuesday, January 11, 2022 @ 6:00 pm in person.**