

\*\*\*\*\*DRAFT\*\*\*\*\*

## **Worthen Library**

Monthly Meeting – Board of Trustees

Tuesday, June 8, 2021

Meeting held via Zoom video conference

### **Attending:**

Board members: Ken Kowalewitz, Natalie Kendrach, Liz Wirsing, Elissa Giroux, Luke Tremble

Library Director: Keagan Calkins

Members of the public: none

Call to order @ 6:04 PM

### **Preliminary Business**

- **Review payment orders for approval:** Summary of Bills circulated electronically to the board for review and electronic signatures
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda. There are none.
- **Review and accept the minutes from the previous monthly meeting:** The minutes from the May 11, 2021 meeting were brought for approval. EG motioned that the minutes be accepted. LW seconded the motion. Approved unanimously.

### **Library Director's Report**

Report submitted by Keagan Calkins (KC), reviewed by Board (see full report attached).

- Financials moved to Quickbooks online to make easier to sync
- Mask requirement gone for people who are vaccinated
- Greg Smith came in to expand wireless point and reach thanks to technology grant. WiFi will reach around building and more people can get on at the same time. New password is worthen!

Stats: miserable for May 2020 because of closure. Otherwise things are up in general.

Allowing more time for people to come in and stay while using computers, etc.

Friends meeting for book sale downstairs

Furniture back.

Programming to continue outdoors.

### **Old & Ongoing Business**

**Tent Payment:** Tent payment will total about \$7,700 depending on final shipping costs. \$3,500 deposit is on our credit card. Grant is pending for up to \$3,000 and we have \$4,500 in the Capital Improvement Fund. Since the Library is less than two years old and no capital

improvements are likely in the next couple of years, we agreed to use the Capital Improvement Fund to pay for part of the tent and see how much of the grant we get. We can take the balance from our annual budget.

We also agreed to distribute the full Capital Improvement Fund from Fidelity and close that account due to several account registration issues that are so much trouble to change its easier to close the account and start over. We will temporarily put the money into a properly named account (Worthen Library) at Community Bank. Ken and Keagan will work on this and report to the Trustees.

Development Committee Report: Over \$10,000 received to date from appeal. In addition to solar grant, grants also submitted for variety of fitness equipment for loan to Clif Family Foundation and for Maker Space/STEAM programming for all ages to Kelsey Trust.

The Development Committee is finalizing invitations and details for the July 17 Worthen Society event.

July 4<sup>th</sup> parade: Theme is Essential Workers. Will work theme into a float in some way. Panels will need to be painted. Will need to get tractor and wagon. Natalie will check with various neighbors about equipment. Will need volunteers to get float ready and to take part.

### **New Business**

Summer break and next meeting: Will meet on July 13 before Worthen celebration. August meeting, Tuesday the tenth, will be skipped.

Meeting is adjourned at 6:44 pm

**Next meeting: Tuesday, July 13, 2021 @ 6:00 pm will be in person at the Library**