

*****DRAFT*****

Worthen Library

Monthly Meeting – Board of Trustees

Tuesday, March 9, 2021

Meeting held via Zoom video conference

Attending:

Board members: Ken Kowalewitz, Natalie Kendrach, Liz Wirsing, Luke Tremble, Elissa Giroux

Library Director: Keagan Calkins

Members of the public: none

Call to order @ 6:02 PM

Election of Officers

- **Welcome** to new trustee, Natalie Kendrach
- **Officers for coming year:** Chair, Secretary, Treasurer. LW asked for nominations for officers through 2022. EG nominated Ken Kowalewitz as Chair. LT seconded. Approved unanimously. KK nominated Elissa Giroux as secretary. Seconded by LW. Approved unanimously. Treasurer: KK nominated Liz Wirsing. EG seconds. Approved unanimously.

Preliminary Business

- **Review payment orders for approval:** Summary of Bills circulated electronically to the board for review and electronic signatures
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda. There are none.
- **Review and accept the minutes from the previous monthly meeting:** The minutes from the January 12, 2021 and February 9, 2021 meetings were brought for approval. EG motioned that the minutes be accepted. LW seconded the motion. Approved unanimously.

Library Director's Report

Report submitted by Keagan Calkins (KC), reviewed by Board (see full report attached).

- Keagan met with contractor to discuss handicapped door buttons.
- Have applied for Vermont State Summer Programming Grant. Will be used to pay costs of wildlife presenter in partnership with two other libraries.
- Archer Mayor has once again agreed to be our Summer Author. Mark your calendars for July 23rd at 6pm. Rain date August 4.
- 2021 Job Fair page is live. We have 9 participant employers in this year's job fair. First time it's interactive.
- The library will be a backup site for vaccinations.
- Friends Story Time has been very successful with different readers each time. Looking for additional volunteers.
- Library needs cool t-shirts for people to buy. Will discuss with Dev. Committee whether to do it as a fundraiser or at cost.

Stats, see full Director's report. Overall, most physical and e-resource loans up over same time last year. Kanopy has had 251 visits and 37 plays.

Question raised about what's next as far as further opening library. It will increase gradually depending on vaccines for kids. Planning on outdoor event for Worthen Society, and for programming. See Dev. Report for details.

Old & Ongoing Business

Strategic Plan Review:

- Discussion around energy sustainability in Strategic Plan. Perhaps some of the webinar series about ecology as a type sustainability focus. Agreement to include renewable energy goal.
- Board will review Strategic Plan and discuss in more detail in April.

Development Committee Report: Dev Committee is working on a budget for fundraising for 2021 and is developing a calendar of fundraising and publicity dates.

Working with Keagan on grants for teen programming, etc. and will pursue solar panel grant with EBSCO to produce renewable energy.

The Town did not get the grant to improve outdoor spaces for programming. SHLT and Foundation reps are working on alternative funding sources for gardens and a tent or other covered outdoor structure.

New Business

Budget Review:

Board reviewed budget to actuals year to date. Last quarter is when Library Director balances spending. Spending to budget looks fairly good so far.

Meeting is adjourned at 7:31 pm

Next meeting: Tuesday, April 13, 2021 @ 6:00 pm