

\*\*\*\*\*DRAFT\*\*\*\*\*

## **Worthen Library**

Monthly Meeting – Board of Trustees

Tuesday, February 9, 2021

Meeting held via Zoom video conference

### **Attending:**

Board members: Ken Kowalewitz, Melissa Hood, Liz Wirsing, Luke Tremble

Excused: Elissa Giroux

Library Director: Keagan Calkins

Members of the public: Sandy Gregg

Call to order @ 6:07 PM

### **Preliminary Business**

- **Review payment orders for approval:** Summary of Bills circulated electronically to the board for review and electronic signatures
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda. There are none.
- **Review and accept the minutes from the previous monthly meeting:** The minutes from the January 12, 2021, were circulated late and will be reviewed at the March meeting.

### **Library Director's Report**

Report submitted by Keagan Calkins (KC), reviewed by Board (see full report attached).

- Signed up for Aspen, which will make Overdrive, Kanopy and other e-content easier to use through the catalog.
- Awarded \$1,500 technology grant from VT Community Foundation to improve wi-fi speed and power.
- Friends group planning a book sale for July 1-3. Will start collecting books mid-May.
- Friends also hosting monthly cinema discussion club. Barbara Carter to lead a discussion of "The Hunt for Wilderpeople."
- 98 people attended Zoom webinar for Sam Clark book, *The Inland Sea*.
- Islands library directors working on virtual job fair.
- Working with SHLT to set up set of sites of geo caches related to local trees.

Stats, see full Director's report. Overall, both physical and e-resource loans up over same time last year. Kanopy has had 100 visits and 41 plays, which is double last month.

Library in person usage consistent. Not huge numbers but good.

### **Old & Ongoing Business**

Development Committee Report: Committee meeting again on Friday, February 12, 2021. Re-engaging for new year. Will be working on Legacy Planning, which is remembering the Library in your will, etc. Will be working on grants. Overall, giving is strong.

2021-2026 Strategic Plan Development:

- Reviewed template for a plan, including the mission and objectives
- Suggestion to include programming and collaboration with other organizations
- Objectives and mission are highest level, perhaps including building relationships with organizations to meet objectives
- Relationship with Town Plan: Planning Commission working on new Plan
- Discussion of points to increase list of what we're doing well
- Improvement areas: collection of juvenile non-fiction, outdoor space, teen programming, website work better to highlight collection and ways to connect with people when they can't come in the building
- Priorities: Teens/tweens; programming; legacy planning, strategic partnerships with Island Towns and organizations.

Question raised if we need community survey.

Ken will wrap into one pager and finalize it next month.

Board Vacancy: Have a candidate, Natalie Kendrach. Highly recommended. Running unopposed. Will still have the issue of replacing Melissa as treasurer. Town Clerk is official treasurer. Ken will discuss with State Library.

**New Business**

Town Meeting: Informational meeting February 22, 2021 during Select Board meeting via Zoom. Library budget is included this year as part of the Town budget rather than being separated as a standalone article as in past years. This was a decision by the Select board.

Solar Possibilities: Was part of the original plan to put solar on the roof. Building is set up to receive. There is a grant round through EBSCO, which is a provider through the state Library. Keagan to explore how Library could use EBSCO services to ensure eligibility. Energy efficiency goal to be added to strategic plan.

Melissa Hood thanked for her 11+ years of service as a Trustee and for everything she's done for the Library and the whole Town of South Hero.

Meeting is adjourned at 7:17 pm

**Next meeting: Tuesday, March 9, 2021 @ 6:00 pm**