

*****DRAFT*****

Worthen Library

Monthly Meeting – Board of Trustees

Tuesday, June 9, 2020

Meeting held via Zoom video conference

Attending:

Board members: Ken Kowalewitz, Liz Wirsing, Melissa Hood

Absent: Luke Tremble, Elissa Giroux

Members of public: Sandy Gregg

Library Director: Keagan Calkins

Call to order @ 6:02 PM

Preliminary Business

- **Review payment orders for approval:** Bills circulated electronically and all are asked to print out and sign the invoices and get back to Keagan. All are reviewed, approved and signed.
- **Agenda adjustments:** Ken Kowalewitz (KK) asks if there are any adjustments to the agenda. There are none.
- **Review and accept the minutes from the previous monthly meeting:** The minutes from the May 12, 2020, meeting were brought for approval. LW motioned that the minutes be accepted. KK seconded the motion. Approved unanimously.
- **Public comments:** None.

Library Director's Report

Report submitted by Keagan Calkins (KC), reviewed by Board (see full report attached).

- Offering 9 weeks of summer reading subscription boxes.
- Special Gen-Z packages with projects for teens.
- Folsom graduates will all get adult library cards with their diplomas.
- Hope is to reopen June 22 with limited time for people to be in library.
- Plans underway for VT Read "The Hate U Give" activities.
- Adding an anti-racism page to the website with resources in and out of library for all ages.
- E-book loans still far ahead of the same time last year while physical book loans only about half as before and far fewer DVDs.

Old Business

Summer Celebration: Development/Publicity committee has talked about a drive by celebration of the unveiling of the sign. Original agenda was Worthen Society on Friday July 17 with public event Saturday morning July 18. Will be fleshed out at next PR meeting.

Author Talk: Archer Mayor – sent him an email to see if he is still interested. Limit outside is 25 so wondering if it's still worth it. Date is July 10, Friday night.

Development Committee Report: Donations are coming in strongly for this time of year. Some may have been from the letter but most likely from personal contact. Also received notice that we will receive a \$5,000 Covid relief grant from Vermont Humanities Council to offset added costs. Have purchased ads in the Islander to support them as well as to advertise our programming.

July 4: Parade has been cancelled.

Keagan's contract: Trustees must sign her contract and the Town office be informed of the terms. Keagan will complete in June.

New Business

Outstanding Service Award: Recognizes work of a volunteer for the library. Last year's recipients have not yet been recognized. Old plaque may still be in the school. It's full so need a new plaque. This year's recipient has already been selected at the January meeting. Public recognition will be added to future July events.

Discussion of meetings July and August: Used to take a month break in the summer, making 11 board meetings a year instead of 12. Decision made to take a break in August.

Meeting is adjourned at 6:45 pm

Next meeting: Tues., July 14, 2020 @ 6:00 pm